

# Door County Service Club Coalition

# Youth In Theater Grant Guidelines

for the 2022-2023 school year

## PURPOSE

To provide financial support to theatrical productions in which youth play a significant role in its production.

## TYPICAL GRANTS

Maximum of \$500.

## ELIGIBLE APPLICANTS

Any group comprised primarily of residents of Door County, be it organized or informal, may apply.

## APPLICATION PROCESS AND DEADLINES

To apply, complete the form and return on or before the due date. The important dates are as follows:

### Application Deadlines

Friday, October 1, 2022

Wednesday, December 1, 2022

Tuesday, March 1, 2023

Monday, May 2, 2023

### Youth Presentation to Service Club Coalition Reviewers

Wednesday, October 19, 2022 begins at 5:00 p.m.

Wednesday, December 21, 2022 begins at 5:00 p.m.

Wednesday, March 15, 2023 begins at 5:00 p.m.

Wednesday, May 17, 2023 begins at 5:00 p.m.

***Applications must be completed by students*** and must be received in the office of the Door County Community Foundation by 4 p.m. on the application deadline noted above. As a part of the review process, at least one youth representative from your organization is required to present your project idea to the Reviewers at a meeting in Sturgeon Bay on the corresponding Youth Presentation date noted above. You will be informed of the location of the meeting and the specific time slot for your presentation shortly after you apply.

The Youth Presentation should not exceed 5 minutes and will be followed by questions. High school age students are expected to make their presentation without any assistance from an adult. Middle school age children may be prompted and assisted by an adult. Elementary school age children should be available to answer questions, but an adult may make the presentation.

Applicants will be informed of the final decision within 2 days after their Youth Presentation is made. ***Grantees are required to return for a future committee meeting to provide a brief final report of their project outcomes.***

## PAYMENT OF GRANT FUNDS

Applicants that apply under the umbrella of a 501(c)(3) public charity, school or government agency will receive a check payable to the organization shortly after the grant is approved. Applicants that do not operate under the umbrella of a charity, school or government agency will be reimbursed for expenses after receipts and other documentation are presented as proof of actual expenditures.

## FOR MORE INFORMATION

John Sabo of the Door County Community Foundation is available to answer questions and help guide you through the application process. Call him at (920) 746-1786 or email [applications@givedoorcounty.org](mailto:applications@givedoorcounty.org).

Mail or hand-deliver your completed application form to the Door County Community Foundation at 222 N. Third Ave., Sturgeon Bay, WI 54235. You may also email your application to [applications@givedoorcounty.org](mailto:applications@givedoorcounty.org).



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# Youth In Theater Grant Application

for the 2022-2023 school year

Name of Group or Organization: \_\_\_\_\_

Do you operate under a sponsoring: Charity, School, or Government Agency? *(this is NOT required)*

If yes, which one? \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Primary  
Youth Presenter: \_\_\_\_\_

Adult Advisor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Age: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

The following questions should be answered by members of the youth group:

*(typed or neatly handwritten responses are acceptable)*

1. Please describe your intended play, musical, or other theatrical production.

2. Where and when will this production take place? Who do you think will attend? How much will it cost to attend?

3. What significant role(s) will youth play in this production?

4. Provide a breakdown of how the money will be spent.

(for example, 3 gallons of paint for sets at \$18/each, 5 yards of cloth for costumes at \$3/yard)

5. Excluding any grant we may give, do you anticipate making a profit? If so, how will those profits be used?

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